

TRAINING PROGRAM EVALUATION

Employee No.



Personal Leadership Effectiveness
Leading and Living The Way Forward



Name: (Optional) _____

Date: / / 200

Facilitator(s): _____

Location: Americas AP EMEA

1) Overall rating of this program? Poor Fair Good Very Good Outstanding

Comments:

2) Overall rating of the trainer(s) for this program? Poor Fair Good Very Good Outstanding

Trainer #1 Name _____

Poor Fair Good Very Good Outstanding

Trainer #2 Name _____

Comments:

For each of the following learning concepts, please place an "X" in the checkbox of the number where you saw your skill level before attending the program, and check the box where you see yourself after receiving the training and participant workbook/reference materials.

Example:

1 2 3 4 5
 If a "2" before training:
 If a "5" after training:

Key: 1 = low level of skills and knowledge
 3 = moderate level of skills and knowledge
 5 = high level of skills and knowledge

Program Concepts

Rating Scale

What is your skill/knowledge level in...?

1 2 3 4 5

VISION AND VALUES INTO ACTION

Explaining Rockwell Automation's vision, The Way Forward imperatives, and values.

3) Before training.....
 4) After training.....

Defining the personal behaviors that support each of the values on the job.

5) Before training.....
 6) After training.....

Identifying ways to help further deploy the values in the workplace.

7) Before training.....
 8) After training.....

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For each of the following learning concepts, please place an "x" in the checkbox of the number where you saw your skill level before attending the program, and check the box where you see yourself after receiving the training and participant workbook/reference materials.

Example:

	1	2	3	4	5
If a "2" before training:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a "5" after training:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Key: 1 = low level of skills and knowledge
 3 = moderate level of skills and knowledge
 5 = high level of skills and knowledge

Program Concepts

Rating Scale

What is your skill/knowledge level in...?

1 2 3 4 5

RISK TAKING AND DECISION MAKING

Identifying behaviors that inhibit or encourage risk taking and/or decision making.

9) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Applying critical thinking skills that contribute to appropriate risk taking and decision making behavior on the job.

11) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Developing strategies for influencing others impacted by risks you are taking and/or decisions you are making.

13) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CONDUCTING PRODUCTIVE MEETINGS

Effectively preparing for an upcoming meeting – including developing an agenda, establishing roles, creating objectives, and arranging logistics.

15) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Conducting a meeting using the four meeting roles, an agenda, action-oriented meeting minutes, and evaluations.

17) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Evaluating and improving your meeting effectiveness – recognizing participant concerns and identifying ways to improve.

19) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPTIMIZING PERFORMANCE DURING CHANGE

Understanding Rockwell Automation's approach to GPT implementation and its potential impact on your role/work process(es).

21) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explaining your role as a personal change leader.

23) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Developing an action plan that supports anticipated changes.

25) Before training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26) After training.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Overall rating of the following learning methods (i.e., how helpful were the methods at promoting your learning of the material?)

	Not Helpful	Somewhat Helpful	Helpful	Mostly Helpful	Very Helpful
27) Discussions led by the trainer(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28) Participant Workbook/References/Tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29) Exercises/Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30) Feedback from other participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

31) How helpful/applicable will the training materials be back on the job?	Not Helpful <input type="checkbox"/>	Somewhat Helpful <input type="checkbox"/>	Helpful <input type="checkbox"/>	Mostly Helpful <input type="checkbox"/>	Very Helpful <input type="checkbox"/>
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Comments:

32) How confident are you now in applying the ideas/concepts/skills presented in this program?	Not Confident <input type="checkbox"/>	Somewhat Confident <input type="checkbox"/>	Confident <input type="checkbox"/>	Mostly Confident <input type="checkbox"/>	Very Confident <input type="checkbox"/>
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Comments:

33) How receptive is your work environment to the concepts in this program?	Not Receptive <input type="checkbox"/>	Somewhat Receptive <input type="checkbox"/>	Receptive <input type="checkbox"/>	Mostly Receptive <input type="checkbox"/>	Very Receptive <input type="checkbox"/>
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Comments:

34) What ideas/concepts/skills covered in this program do you think you will use most? What do you think you will do differently on the job as a result of this program?

Comments:

35) Would you like to see more training of this type offered? No Yes

Any additional comments or suggestions about the program in general (e.g., experiences here relative to other training experiences, materials, trainers, topics covered, etc.)?